

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ADOPTED MINUTES**

**Meeting:** Regular Meeting  
**Place:** District Administration Office  
4034 Irving Place  
Culver City 90232

**Date:** November 27, 2007  
**Time:** 6:00 p.m. – Public Meeting  
6:01 p.m. – Closed Session  
7:00 p.m. – Public Meeting

**Board Members Present**

Marla Wolkowitz, President  
Stewart Bubar, M.S., Vice President  
Dana Russell, D.D.S., Clerk  
Jessica Beagles-Roos, Ph.D., Member

**Staff Members Present**

Myrna Rivera Coté, Ed.D., Superintendent  
David El Fattal, M.B.A.  
Diane Fiello, Ed.D.  
Patricia Jaffe, M.S.

**Call to Order**

Board President Mrs. Wolkowitz called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:03 p.m. with four Board members in attendance. Dr. Robert Knopf led the Pledge of Allegiance.

**Report from Closed Session**

Mrs. Wolkowitz reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

It was moved by Dr. Russell and seconded by Mr. Bubar to adopt the agenda of November 27, 2007 with the removal of item number 10.2. The motion was approved with a vote of 4 – Ayes and 0 – Nays

**9. Consent Agenda**

Mrs. Wolkowitz called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn.

It was moved by Dr. Russell and seconded by Mr. Bubar to approve Consent Agenda Items 9.1 through 9.5 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – November 13, 2007
- 9.2 Purchase Orders and Warrants
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 9
- 9.5 Classified Personnel Reports No. 9

**10. Awards, Recognitions and Presentations****10.1 American Citizenship Awards**

Dr. Fiello read the names of each school's recipients of the American Citizenship Award for the month of November. The recipients were Samantha King from Farragut School; Aasiya Syed from La Ballona School; Jordan Berry from El Rincon School; Akito Shigeyama from El Marino School; Gabrielle Walton-Schwartz and Alan Lopez from Linwood E. Howe School; Liliana Sanchez from Culver City Middle School; Emily Gomez from Culver Park High School; and Katherine Freeman from Culver City High School.

Mrs. Wolkowitz presented each recipient with a pin and thanked them and their families for attending the meeting.

**11. Public Recognition****11.1 Student Representatives' Reports****Middle School Student Representative**

Edna Vogel-Amezcuca, Culver City Middle School Student Representative, reported on activities at Culver City Middle

School, including the Winter Dance on December 20<sup>th</sup>, the Winter O'Grams, and the Picture with Santa event.

### **Culver Park Student Representative**

Minilli Eustacio, Culver Park High School Student Representative, reported on activities at Culver Park High School, including planning for the Winter Break Feast event, and an update on a new teacher that will be joining Culver Park.

### **Culver City High School Student Representative/Student Board Member**

Ogechi Wadibia, Student Board Member, reported on activities at Culver City High School, including the Best Buddies Club activities, the upcoming Winter Dance on December 15<sup>th</sup>, an upcoming AVPA Production and the postponement of the "Kiss the Iguana" event.

## **11.2 Superintendent's Report**

Dr. Coté reported on her attendance at the dedication ceremony for the computer lab at Farragut Elementary; and her attendance at the California School Boards Association Conference in San Diego. Dr. Coté took a moment to announce the reception at the recess of the meeting for outgoing Board Member and current President Marla Wolkowitz; and thanked Mrs. Wolkowitz for her mentoring and help during the year that they have worked together. Barbara Brown, Principal of Farragut Elementary was commended for the wonderful job she did at organizing the Computer Lab Dedication.

## **11.3 Assistant Superintendents' Reports**

Dr. Fiello thanked Mrs. Wolkowitz for her service not only on the Board, but in the community; and for all of her help through the years.

Mrs. Jaffe reported on her visits to El Rincon Elementary, the Food Services Department, the Adult School, and her attendance at the Farragut computer lab dedication.

Mrs. Jaffe also extended her best wishes to Mrs. Wolkowitz and thanked her for her help throughout the years.

## **11.3 Members of the Audience**

Dr. Knopf extended an invitation to the Lions Club annual Crab Feed at the Veterans Auditorium. The proceeds from this event will go to eye testing for the elementary school students in the District.

## **11.4 Members of the Board**

Board Members spoke about:

- The bins being removed that are located by the Natatorium and Farragut Elementary
- The inappropriateness of the comments made by the CCFT President at the last Board Meeting
- A Board member's attendance at a conference on the Energy Star Program
- The success of the Computer Lab Dedication at Farragut Elementary
- Attendance levels of staff and students on the Wednesday before Thanksgiving Day
- Dr. Coté read a note written by Mrs. Davis for Mrs. Wolkowitz extending her best wishes
- A Board member requested a consensus to review BP 3511 and BB 9110
- Mrs. Wolkowitz gave a brief speech about the time that she has spent on the Board and gave commendations to the Education Foundation and the PTA for everything that they have taught her; she also thanked Dr. Robert Knopf for his mentorship.

Board Members recognized:

- The Culver City High School Varsity Football Team and the great season they were having
- Mrs. Wolkowitz for her contributions to the District, one of which was the recently added American Citizenship Awards

Mrs. Wolkowitz announced that Action Item 14.2 was being moved up on the agenda due to a large number of students in attendance regarding this item.

## **14.2 Approval is Recommended for the SIAC High School Overnight Field Trip to Zaca Lake, CA January 8-10, 2008**

Dr. Fiello gave an update on the SIAC trip to Zaca Lake

and responded to questions presented by the Board at the previous Board meeting. Menelik Tafari, student at the High School, gave information on what SIAC is and the benefits that students receive at the retreat. The Board discussed additional concerns about the trip and gave suggestions on a change to the original Recommended Motion. The Board suggested to remove the date out of the Recommended Motion and have it read “date to be determined.” It was also amended to remove the location.

It was moved by Dr. Russell and seconded by Mr. Bubar to approve an overnight field trip for 45 students representing SIAC to Zaca Lake, CA with the date to be approved at a later time. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

## **12. Information Items**

### **12.1 Presentation by Educational Networks on Proposed CCUSD Website**

#### **12.1**

Mr. El Fattal introduced Mr. Ali Arsan of Educational Networks who gave a presentation on the proposed website. Mr. Arsan and Robert Quinn, Director of IT, responded to questions from the audience and Board members.

Mrs. Wolkowitz announced that Action Item number 14.5 was being moved up on the agenda.

### **14.5 Approval is Recommended to Authorize the Contract Between CCUSD and Education Networks**

Audience members commented on the contract and Mr. El Fattal responded to questions. It was moved by Dr. Beagles-Roos and seconded by Mr. Bubar to approve the contract with Education Networks for website design, hosting and ancillary services as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

## **13. Recess**

The Board recessed at 8:50 p.m. and reconvened at 9:10 p.m.

Mr. Bubar read the Proclamation that was presented to Mrs. Wolkowitz from the District.

Mrs. Wolkowitz recessed the regular meeting of the Board of Education and convened the meeting of Culver City School Facilities Financing Authority.

### **1.0 Approval of the Report of the Treasurer – Controller**

Mr. El Fattal presented the information to the Board and responded to questions. It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos that the Board of Culver City School Facilities Financing Authority approve the Financial Report for the period ending June 30, 2007 as presented. The motion was approved with a vote of 4 – Ayes and 0 – nays.

Mrs. Wolkowitz closed the meeting of the Culver City School Facilities Financing Authority and reconvened the regular meeting of the Culver City Board of Education at 9:17 p.m.

## **14 Action Items**

### **- Superintendent’s Item**

#### **14.1 Approval is Recommended to Nominate Board Members for the California School Boards Association Delegate Assembly**

Dr. Russell gave his nomination of Dr. Beagles-Roos for the Delegate Assembly and his nomination was seconded by Mrs. Wolkowitz.

Mr. Bubar nominated Dr. Russell for the Delegate Assembly and his nomination was seconded by Mrs. Wolkowitz. The nominations were approved with a vote of 4 – Ayes and 0 – Nays.

### **Education Services Item**

#### **14.3 Approval is Recommended for the Adult Education Program – 2008 Winter Trimester for Adults**

Mr. Gallardo, Principal of the Culver City Adult School, responded to question from the Board. It was moved by Mr. Bubar and seconded by Dr. Russell to approve the Adult Education Program – 2007 Winter Trimester for Adults as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**14.4 Approval is Recommended for the Expulsion of Pupil Services Case #02-07**

It was moved by Dr. Beagles-Roos and seconded by Dr. Russell to approve the recommendation of Pupil Services Case #02-07 as presented and that the student be placed in County Community Day School or another school determined by his parents, at parental expense until June 2008. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**Business Items****14.6****Approval is Recommended of Service Agreement for Third-Party Administration of Employer 403(b) and 457(b) Retirement Plans**

It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos that the Board approve the Service Agreement for Third Party Administration of 403(b) and 457(b) Retirement Plans as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**Personnel Items****14.7 Approval is Recommended for Job Title Change from Maintenance Carpenter (Salary Range 28) to Carpenter (Salary Range 29) and of New Classified Job Description - Carpenter**

Mrs. Jaffe provided additional information on the job title change and responded to questions from the Board.

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the new position title, changing it from Maintenance Carpenter (Salary Range 28) to Carpenter (Salary Range 29) effective July 1, 2007, including the job description as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**14.8 Approval is Recommended for Job Title Change from Maintenance Locksmith (Salary Range 28) to Locksmith (Salary Range 29) and of New Classified Job Description – Locksmith**

It was moved by Dr. Beagles-Roos and seconded by Dr. Russell that the Board approve the new position title, changing it from Maintenance Locksmith (Salary Range 28) to Locksmith (Salary Range 29) effective July 1, 2007, including the job description as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**14.9 Approval is Recommended for Job Title Change from Maintenance Painter (Salary Range 28) to Painter (Salary Range 29) and of New Classified Job Description – Painter**

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the new position title, changing it from Maintenance Painter (Salary Range 28) to Painter (Salary Range 29) effective July 1, 2007, including the job description as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**14.10 Approval is Recommended for Job Title Change from Payroll Clerk (Salary Range 25) to Payroll Technician (Salary Range 29) and of New Classified Job Description – Payroll Technician**

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the new position title, changing it from Payroll Clerk (Salary Range 25) to Payroll Technician (Salary Range 29) effective July 1, 2007, including the job description as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**15. Board Business – None****16. Public Recognition – Continued****16.1 Members of the Audience**

Mr. Alan Elmont commented on improving communication with the public.

**16.2 Members of the Board**

Members of the Board spoke about:

- The process of getting items on the agenda
- A Board member requested information on the safety or security issues at the Adult School that he has heard about
- The publication of “School News” within the District and if needs to be translated
- A request was made for additional information on being able to grade the students electronically
- A consensus was made to review and update Board Policy 3511

- A conference in April – Celebrating Opportunity for Hispanic Students
- A consensus was made to proceed on removing the bins from in front of the Natatorium
- Additional farewell comments were made to Mrs. Wolkowitz

**Adjournment**

There being no further business, it was moved by Mr. Bubar, seconded by Dr. Beagles-Roos and approved with a vote of 4 – Ayes and 0 – nays to adjourn the meeting. Board President Mrs. Wolkowitz adjourned the meeting at 10:00 p.m.

**Approved:** \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

**On:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary